

Educational Master Plan Committee—Minutes—November 9, 2009

Aguilar-Kitibuhr, Ailsa ✓	Russ, Zelma ✓
Bangasser, Susan ✓	Sheffield, Troy
Bell, Damon	Stanskas, John ✓
Daniels, Deb	Weiss, Kay ✓ Barbara Nichols ✓
Dusick, Diane ✓	Dena Peters ✓
Hansen, Jim	
Padilla, Sam	
Ragan, Kay ✓	

TOPIC	DISCUSSION and ACTION
Minutes of 10/26/09	

OTHER BUSINESS:

The Latest on Data	<p>Barbara Nichols had handouts of a sample of the one-page summaries—charts/graphs with blocks for input. Discussion on how to disseminate the sheets. It was agreed that Barbara would send out the data via email to the deans, and that Kay Ragan would also bring hard copies for discussion at the department chair meeting. Brief discussion on the data, font size, duplicate enrollment—how is that defined, format different for Student Services (copy sent to Damon Bell). Diane Dusick expressed her view that this is not a true educational master plan—that we need to look beyond one year. John Stanskas mentioned that the data is to inform—to show a big picture. Kay Ragan commented on John’s comment, that this is for more planning, ex. What it means for future, the next five years, project. It was agreed that this needs to be stated at dept. chair meeting, the need to look at trends, past, predict, and future.</p> <p>Additional discussion on problems in the past, issue with data loads not counted properly, how data presented. Kay Ragan said this is a limited map for the future, to look back and see what occurred, plan to look at every year—educational master plan is a living document. We are concentrating on this year, and will look at later.</p> <p>Kevin Fleming still has yet to provide any data on the labor market</p>
Program Review and Use of EMP One-Page Form	Discussion on how Program Review Committee has received the EMP concept. Kay Ragan seemed to feel we need to link both Program review and EMP in some way—want view to see the connection.
Courtney Hunter, Planning for 1/8/10	Brainstorming session on how to incorporate an activity to complete the data summaries in preparation of the draft EMP report, i.e., set aside time in AM to focus on EMP--subsets, breakout sessions; a key speaker to discuss “green” technology concept; define purpose of EMP. Lots of data to come in, action plan to be discussed on this day.
Next meeting: November 23, 2009	We should continue discussion on summary document at the next meeting. Barbara Nichols suggested people contact Office of Research & Planning on any issues re: data.